Hello [Disability office coordinator's name],

My name is [Your name]. I am a blind student enrolled on campus.

Since the COVID pandemic, many classes are now being held online through platforms like Zoom. But there has been one problem for students using a screen reader. The instructor's slide shows are completely inaccessible when screen shared in Zoom.

But I've located a solution. An accessibility product which displays shared slide shows in WCAG2.1 compliant HTML. The product is called, Scribe for Meetings.

For me as a student, Scribe for Meetings will allow me to:

* Access content real-time within a shared slide show using my screen reader.
* Convert class materials to several accessible formats including braille and large print.
* Independently review content at the same time as my classmates.
* Absorb material according to my learning style needs.
* Feel I'm included as an equal member of the class.
* View the presentation material in sync with the rest of the class.
* Not be limited to only what I hear spoken in the session.
* Make it easier to maintain, or improve, my grade point average.

For the instructor Scribe for Meetings will:

* Be a simple 5-minute upload.
* Remove one more barrier to making content accessible.
* Make the presentation available by pasting one link in chat.
* Prevent them from having to read material out loud for me.
* Allows a smoother accessible flow of the class.

You can find more information about Scribe for Meetings at <https://www.pneumasolutions.com/products/scribe-for-meetings/>

After you've had a chance to look at Scribe for Meetings, I would like to schedule a time to discuss this in more detail with you. I think Scribe for Meetings is a reasonable accessibility accommodation for a problem with no solution until now.

Respectfully,  
[Your name]